

**Frederick County SCD Board Meeting**  
**Tuesday, July 15, 2025**  
**Soil Conservation District Office**

**Supervisors in Attendance:** B. Sowers, M. Shafer, D. Flickinger, J. Falkenstein, R. Black (phoned in 9:10am)

**Associates in Attendance:** M. Ahalt, S. Hipkins, R. Myers.

**Guests in Attendance:** District Manager, H. Hutchinson. Soil Conservation Coordinator, K. McAfee. L. Collins, Executive Secretary SSCC (joins at 9:44am). District Conservationist, B. Cammauf (joins at 11:15am). Operations Director WMRC&D, P. Shaw-McBee. B. Burch. P. Heizer.

Meeting called to order by Chairman, B. Sowers at 9:03am.

**Meeting Minutes**

**Minutes approved from June Meeting by motion:** D. Flickinger motioned, second by M. Shafer. All in agreement.

**Minutes approved from June Closed Session by motion:** J. Falkenstein, second by D. Flickinger. All in agreement.

**Financial Reports**

**June Treasurers Report approved as filed by motion:** M. Shafer motioned, second by D. Flickinger. All in agreement.

**Bank Account Reconciliation Report approved as filed by motion:** M. Shafer motioned, second by D. Flickinger. All in agreement.

**Expenses for the Month approved by motion:** J. Flickinger motioned, second by R. Black. All in agreement.

**Old Business:**

1. SSCC: D. Flickinger reported on the SSCC meeting held on June 26<sup>th</sup>:
  - a. MDA
    - i. \$112 million in salary reductions was needed state wide in FY26
    - ii. District operations are finalizing General Fund MOUs and Trust Fund agreements.
  - b. DNR
    - i. Zero wild fires have been reported, but staff have been requested to assist in the western US.
  - c. FSA
    - i. Still accepting new contracts and reenrollments in CRP
2. Ag Complex: H. Hutchinson noted that no bill has been received yet for the wellhead.
3. Property Disposal: H. Hutchinson received a letter NRCS officially stating the lease will end at the old space on 7/31 and all property must be disposed of. SCD still has cubicles that are needed to be disposed of.
4. PIA Request: H. Hutchinson reported that she received guidance on compiling and redacting documents for the Sugarloaf Alliance PIA request as well as developing the accompanying letter

from the MDA Attorney General. All final documents will be emailed to the Sugarloaf Alliance today. \$120.00 will be invoiced to them to cover search fees for four hours of work.

**New Business:**

1. Election of Officers: The following nominations were made from the floor for the FCSCD Board of Supervisors Officers-
  - a. M. Shafer motions to nominate B. Sowers as Chairman, second by J. Falkenstein.
  - b. J. Falkenstein motions to nominate D. Flickinger as Vice Chairman, second by M. Shafer.
  - c. D. Flickinger motions to nominate J. Falkenstein as Treasurer, second by M. Shafer.
  - d. J. Falkenstein motions to nominate M. Shafer as Asst. Treasurer, second D. Flickinger.
  - e. D. Flickinger motioned, second by J. Falkenstein, to accept the nominated slate of officers. All in agreement.
2. Associates Policy: H. Hutchinson noted suggested changes were made to the policy to include up to five associates.
  - a. D. Flickinger motioned, second by J. Falkenstein, to approve the Associates policy. All in agreement.
3. MDA MOU: H. Hutchinson reported that both the Trust Fund and General Fund MOUs have been provided to the District for signature. She reached out to Byron Petraskus via email regarding the tasks outlined in the MOU that she is not able to perform due to not having access to the MDA network. Byron advised to line through and initial those items and he would do the same.
  - a. M. Shafer motioned, second by R. Black, to sign the Trust Fund and General Fund MOUs with redactions. All in agreement.
4. Soil Smart Farm Tour: The Soil Smart Farm Tour will be held on September 4<sup>th</sup> focusing on the Walkersville area. Last year the SCD gave \$1000 towards the tour bus.
  - a. D Flickinger motioned, second by M. Shafer, to give \$1000 towards the bus for the Soil Smart Farm Tour on September 4<sup>th</sup>. All in agreement.
5. Legislative Priorities: H. Hutchinson received a letter from County Executive, Jessica Fitzwater, asking the SCD to list any state legislative priorities for the upcoming year. The following were discussed, but need to be addressed at the local level:
  - a. Floodplain ordinance
  - b. Term turnover for Board Supervisors
  - c. SCD Employee salaries
  - d. SCD Engineering position
6. MASCD Pre-Area Meeting: H. Hutchinson reported that on June 24<sup>th</sup> an Area 1 Pre-MASCD meeting was held. H. Hutchinson included all proposed resolutions in the board supervisors packets.
7. Barry Burch notes that he is officially retired and plans to stay on with Envirothon. Thanks SCD for supporting Catocin Land Judging Team.

**Communications:** No report.

**Bylaws and Policy:** No report.

**NRCS Report:** B. Cammauf reported that all socially disadvantaged language has been removed from program requirements. The USDA NRCS fiscal year starts on 10/01. Though there has been a reduction in force there

has currently been no reduction in funding. IRA funds cannot legally be rescinded and are most likely to be returned under a different form/name.

**MDA Report:** No report.

**Cooperating Agencies:** P. Shaw-McBee notes that she has been on with WMRC&D for six weeks and looks forward to working with and getting to know the SCD.

**Next Meeting:** Scheduled for Tuesday, August 19, 2025, at 9:00AM at the Soil Conservation District Office.

**Adjournment:** J. Falkenstein motioned, seconded by D. Flickinger, to adjourn the regular meeting at 11:49am and that the board meet in special closed session to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter as authorized by General Provisions Article Section 3-305(b)(13). The motion carried unanimously.

APPROVED