

Frederick Board Meeting
Tuesday, June 27, 2023- 09:00 AM
Soil Conservation District Office

In attendance: Supervisors: D. Flickinger, R. Myers, S. Hipkins, R. Black, B. Burch. Associate: B. Sweeney. District Manager H. Hutchinson, Soil Conservation Coordinator K. McAfee, Frederick County Economic Development- Katie Stevens. Guest: Abigail Beckman

2023 George A. Nicholson, Sr. Scholarship winner, Abigail Beckman, was presented a check from the Board before opening of meeting.

Meeting called to order by S. Hipkins at 09:15AM.

Minutes approved as presented by motion: B. Burch, second by R. Myers. All in agreement.

Joint minutes approved as presented by motion: B. Burch, second by D. Flickinger. All in agreement.

Treasurer's Report approved as presented by motion: D. Flickinger, second by B. Burch. All in agreement.

Financial Report Statements approved as presented by motion: B. Burch, second by R. Myers. All in agreement.

1. R. Myers motioned, seconded by B. Burch, to move \$25,000 from the Endowment Account to the Operating Account.

Expenses for the month approved as presented by motion: B. Burch, second by R. Myers. All in agreement.

Old Business:

1. H. Hutchinson reported that the State Soil Conservation Committee has posted about the referendum from July 10-14 in the Frederick News Post- not in the ag calendar, but it is in the legal notices. Cover Crop sign up will be held in office from June 21- July 17, so these dates coincide.
 - a. The public meeting will be held on July 6th from 7-9pm at the Frederick County Extension office.
2. H. Hutchinson reported that she attended the SSCC meeting.
 - a. Bradley Baker, program manager of Resource Management at MDE, gave a presentation regarding CAFO operations and how they are being enforced.
 - b. Hans Schmidt reported that there will be nutrient management listening sessions throughout the state to give farmers the opportunity to engage with the Secretary and offer concerns and propose solutions.
 - c. There will be a Nutrient Management Summit at Anne Arundel Community College on July 17th.
 - i. Scott Hipkins expressed interest in attending.
 - d. Cover Crop incentives have increased this year.
 - i. Base payment is now \$55/acre, a \$15/ac incentive to plant on or before October 10th, a \$20/acre incentive for planting rye, triticale, or a multi-species mix, and a \$15/acre incentive for delayed termination after May 1st.
3. H. Hutchinson reported that the Jubilee at Utica Park on June 20th had a very poor turnout.
4. H. Hutchinson reported that the Frederick County Economic Development hosted a round table with Secretary Atticks at the Burrier Farm. There was discussion about nutrient management and the path to move forward.
5. H. Hutchinson reported that there was a Joint CD opened at Sand Spring Bank.
 - a. An endowment CD was also opened for eight months.
 - b. \$25,000 will be moved from the endowment to the operating account to replace the funds that were used to purchase the CD.

Current Business:

1. H. Hutchinson reported that there is a MASCD Summer Meeting registration form in each board members folder. Please fill it out and get it in ASAP.
2. H. Hutchinson reported that MASCD Summer Meeting is looking for sponsors. The Gold Level sponsorship is \$1000. Catocin has agreed to pay \$500 towards a Gold Level Sponsorship if Frederick pays the rest.
 - a. R. Myers motioned, second by B. Burch, to pay \$500 towards the MASCD Gold Level Sponsorship with Catocin SCD paying the remaining balance. All in agreement.
3. H. Hutchinson reported on the MASCD Reimbursable Agreement. She has requested money to be used as incentives for MDA staff. H. Hutchinson spoke with Jen Nelson about utilizing this agreement to hire a short-term, contractual NM Planner to complete a limited number of nutrient management plans for those cooperators who need a plan to qualify for cost share for the implementation of BMPs.
 - a. R. Myers motioned, second by B. Burch, to request funding through the MASCD reimbursable agreement for the purpose of contracting a private consultant to complete nutrient management plans for cooperators who need one to qualify for cost share. All in agreement.
 - b. H. Hutchinson suggested that money from the reimbursable agreement be used as an incentive for staff.
 - i. B. Burch motioned, second by R. Myers, to allow H. Hutchinson to request incentive funding for staff using the MASCD reimbursable agreement. All in agreement.
4. H. Hutchinson presented the hand painted cheese box that will be the Frederick SCD auction item for the MASCD Endowment Auction.
 - a. B. Burch motioned, second by R. Myers, to cap the expenses of the MASCD Auction item to \$200. All in agreement.
5. H. Hutchinson reported that MASCD is looking to hold a Western MD Regional meeting and they are looking for topics of discussion. She has already suggested topics such as small ponds, NM Planning, E&S Control training, etc.
6. H. Hutchinson reported that there are past issues with not having board pre-approved events on the expense reports.
 - a. After discussion, the board proceeded to review each item on the expensive reports.
 - i. NM Listening session- Approved
 - ii. Round Table at Burriers- Approved
 - iii. County Jubilee- Approved
 - iv. NM Zoom Meeting on 6/1- Approved
 - v. WIP Meeting (teleconference)- Approved
 - vi. Envirothon Training- Approved
 - vii. Envirothon Awards at Harry Richardson- Approved for Mileage only
 - viii. Envirothon competition- Approved
 - ix. Ice Cream Pick up for Envirothon- Approved for Mileage only
7. H. Hutchinson reported that the fiscal year is closing, please cash any outstanding checks and turn in expenses.
8. H. Hutchinson reported that she spoke with an account manager at Sandy Spring Bank in regards to a third-party agreement the bank has with Wilmington Trust who acts as a fiduciary to protect public funds. Sandy Spring Bank has a prepared agreement they would like the SCD to sign.
 - a. B. Burch motioned, second by R. Myers, to sign the third-party agreement with Wilmington Trust. All in agreement.
9. H. Hutchinson reported that she will be out of office between July 3-5.
10. H. Hutchinson brought forth a request from Jim George to complete the annual financial review.
 - a. R. Myers motioned, second by B. Burch, to have Jim George complete the annual financial review for the Frederick SCD.

Committee Reports:

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1. **Awards:** No Report.

2. **Legislative:** No Report.
3. **Info/Education:** R. Myers reported that the scholarship winners have been sent their respective checks and Abigail Beckman got hers at today's meeting. B. Burch reported that the State Envirothon was held in June and 14 teams attended- the Frederick County team placed 6th, the state winner goes to Canada.
4. **Ag. Complex:** No Report.
5. **RC&D:** B. Burch reported that the "Beaver Dam" project is expected to finish up next August.

Communications: H. Hutchinson presented a card from Steven Leatherman as a thank you for his retirement celebration and gift. Also presented was a thank you from the Catocin Land Judging team and Farm Safety Camp.

Cooperating Agencies (MDA, Extension, Frederick County Economic Development): Katie Stevens reported that they held a tour with the County Executive and new Economic Development Director. Katie is now receiving notification for any agriculture permits and they are trying to make the process smoother. The new Homegrown magazine is out in its 10th anniversary and features the Great Frederick Fair for ag education.

Urban Report: Handout provided by David Stonesifer.

Next Meeting: Thursday, July 27, 2023 at 9 AM at the Soil Conservation District Office.

Adjournment: R. Black motioned, seconded by R. Myers, to adjourn the regular meeting at 11:40am and that the board meet in special closed session to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter as authorized by General Provisions Article Section 3-305(b)(13). The motion carried unanimously.

Minutes recorded by Kendra McAfee

APPROVED