



**Frederick Board Meeting
Tuesday, May 23, 2023- 09:00 AM
Soil Conservation District Office**

In attendance: Supervisors: D. Flickinger, R. Myers, S. Hipkins, R. Black, B. Burch. Associate: B. Sweeney. District Manager H. Hutchinson, Soil Conservation Coordinator K. McAfee, and District Conservationist B. Cammauf. Guest: Jacob Frey

Meeting called to order by S. Hipkins at 09:03AM.

Ag Exemption Request was brought forward by Jacob Frey, representing Jim Frey. All board members present were able to ask questions. Jacob Frey exited the meeting at 9:15am as the board moved into closed session.

R. Black motioned, seconded by D. Flickinger, that the board meet in special closed session to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter as authorized by General Provisions Article Section 3-305(b)(13). The motion carried unanimously.

Regular board meeting reconvened at 9:31am.

Minutes approved as presented by motion: B. Burch, second by R. Myers. All in agreement.

Public Minutes approved as presented from April Closed Session: B. Burch, second by D. Flickinger. All in agreement.

Treasurer's Report approved as presented by motion: B. Burch, second by D. Flickinger. All in agreement.

Financial Report Statements approved as presented by motion: R. Black, second by B. Burch. All in agreement.

1. R. Black motioned, seconded by B. Burch, to sign presented check to move written amount from FCB to Trust to increase credit card limit. All in agreement.

Expenses for the month approved as presented by motion: B. Burch, second by R. Myers. All in agreement.

Old Business:

1. H. Hutchinson reported that the State Soil Conservation Committee is proposing to hold the referendum from July 10-14. Cover Crop sign up will be held in office from June 21- July 17, so these dates coincide.
 - a. The SCD has reserved the Extension Office meeting room on July 6th from 7-9pm to hold a public meeting.
 - b. The ballot box will be in office from July 10-14 and will be monitored by Alisha Mulkey and Ed Wurmb. 50 ballots must be cast with majority winning.
2. H. Hutchinson reported that no joint SCD CD's have been purchased due to conflicts in schedules.

Current Business:

1. H. Hutchinson brought forward a D & O insurance policy from Professional Government Underwriters, LLC. The application needs the chairman's signature.
 - a. R. Myers motioned, second by B. Burch, to accept the policy for one year and continue looking for other options. All in agreement.
2. H. Hutchinson received the General Fund MOU with MDA for signature by the Board Chair. The agreement provides funding for board member per diem, MASCD meetings and dues and the annual financial review.
 - a. R. Myers motioned, second by R. Black, to approve the general funds MOU with MDA as is. All in agreement.

3. H. Hutchinson received the Trust Fund MOU with MDA for signature by the Board Chair. The agreement provides funds for the DM and Coordinator salaries.
 - a. R. Black motioned, second by B. Burch, to approved the Trust Fund MOU with MDA as is. All in agreement.
4. H. Hutchinson reviewed the WIP Progress meeting that was held on May 4th. Handout reviewed was included in the board members packets.
5. H. Hutchinson reported that the SCD application to attend the Jubilee on June 10th has been accepted. The district ordered 1500 coloring books that talk about soil health as well as custom seed packets to hand out. Coloring books and seed packets will also be used at Frederick Fair as well as the Sabillasville Environmental Day and Envirothon.
 - a. Booth at Jubilee must be manned from 3pm-8pm.
 - b. R. Black motioned, seconded by B. Burch, to give staff helping with the Jubilee event a meal stipend of \$25.00. All in agreement.
6. The dates for the Great Frederick Fair this year are September 15-23. H. Hutchinson reported that the SCD's will have a booth again this year. Coloring books and seed packets will be handed out.
7. H. Hutchinson reported that MDA directed that no more NM plans will be written at the SCD after April 30th. The SCD office completed 23 plans for 3345.6 acres.
 - a. Josh Smith, RC&D Western MD, said that NRCS planned to fill a number of contractual positions through an agreement with RC&D, however they do not intend to fund a NM position.
8. H. Hutchinson reported that the Summer MASCSD Meeting will be held from August 27-29 in Cambridge, MD. Registration is open and closes on July 31st. Details were included in board members folders.
 - a. S. Hipkins, D. Flickinger, R. Myers (wife), and R. Black are interested in attending.
9. H. Hutchinson reported that this fiscal year will be closing, so please submit your expenses as soon as possible.
10. H. Hutchinson was invited to attend and present at the Monocacy River Commissions meeting on April 27, 2023.
 - a. Reported on what the SCD does and cover crop.
 - b. MRC offered their assistance in support of our efforts.

Committee Reports:

1. **Awards:** No Report.
2. **Legislative:** R. Black reported that Frederick Co. is looking to implement a 10% amusement tax – this includes agri-tourism.
3. **Info/Education:** R. Myers reported that the scholarship winners have been chosen and they will be invited to the June meeting.
4. **Ag. Complex:** No Report.
5. **RC&D:** No Report.

Communications: No Report.

Cooperating Agencies (MDA, Extension):

1. M. Townsend, Frederick County Agriculture Agent Associate, provided a handout prior to the meeting for upcoming events related to Extension.

Urban Report: Handout provided by David Stonesifer.

Next Meeting: Tuesday, June 27, 2023 at 9 AM at the Soil Conservation District Office.

Adjournment: R. Black motioned, seconded by D. Flickinger, to adjourn the regular meeting at 1:14pm. All in agreement.

Minutes recorded by Kendra McAfee