



**Frederick Board Meeting  
Wednesday, December 28, 2022- 10:30 AM  
Soil Conservation District Office**

**In attendance:** Supervisors: D. Flickinger (by phone), R. Myers, S. Hipkins, R. Black. District Manager H. Hutchinson, Soil Conservation Coordinator K. McAfee, and B. Cammauf.

Meeting called to order by S. Hipkins at 10:41AM.

**Minutes approved as presented by motion:** R. Myers, second by R. Black. All in agreement.

**Treasurer's Report approved as presented by motion:** R. Myers, second by D. Flickinger. All in agreement.

**Financial Report Statements approved as presented by motion:** R. Black, second by D. Flickinger. All in agreement.

**Expenses for the month approved as presented by motion:** R. Myers, second by R. Black. All in agreement.

**Old Business:**

1. H. Hutchinson gave the board merger update, she reported that there is currently a total of 11 signatures on the petition. The petition needs twenty-five signature on each districts petition
  - I. D. Flickinger questioned if two people of the same household can sign the petition. H. Hutchinson reviewed the term 'land occupier'- any person holding title to or possessing any lands lying within a district, whether as owner, lessee, tenant, or otherwise.
  - II. H. Hutchinson explained that the lawyers at MDA reached out to the board of elections for guidance on hosting a referendum. MDA will hold the referendum and it will be in person.
2. H. Hutchinson reported on the State Soil Conservation Committee meeting held on December 15, 2022. The meeting discussed the flat rate structure and a final decision was tabled until the March 16, 2023 meeting.
  - I. The flat rate 30% COVID increase will continue until a decision is made by SSCC.
  - II. Practice caps require regulatory change through AELR to increase.

**Current Business:**

1. Before the regular meeting, Connie Phillips Insurance presented policy information to attending board members. H. Hutchinson is tasked with getting the information on the current policies that the board holds and getting questions to Connie.
  - I. S. Hipkins tabled further discussion until the January meeting.
2. H. Hutchinson reported that the District Urban Technician reclassification has made no progress. If a meeting is made with the County Executive, Jessica Fitzwater, this will be brought to her attention.
  - I. H. Hutchinson reached out to Jim Ensor with the Baltimore County SCD to ask if D. Stonesifer could come to their office for training. Jim was agreeable.
3. The Maryland Associate of Soil Conservation Districts winter meeting will be held in Annapolis at the Graduate Hotel on February 9-10, 2023. Please give H. Hutchinson your need for hotel reservations by 01/19/2023.
  - I. 2/9 starting at 10:30AM is the Business Meeting and 4:00PM starts the legislative happy hour.
  - II. 2/10 there is an opportunity to meet with legislators from 8-10AM followed by the conclusion of the business meeting.



4. H. Hutchinson reported that K. McAfee applied for CEU's for the "Digging Deeper into Soil Health" workshop to be held in February. There has been no answer from MDA or CCA for credits.
5. H. Hutchinson reported that K. McAfee applied for a \$3000 grant from the MASCD to support the Frederick County Envirothon, but have not heard back as of the meeting time.
6. H. Hutchinson read invitation to attend the Taste of Maryland on February 2, 2023 at MD Live! Casino. It is \$100/pp to attend.
  - I. R. Black made a motion to send Heather Hutchinson to the event on behalf of the Frederick Board with \$50 towards her ticket as Catoctin approved to pay the additional \$50, seconded by R. Myers.
  - II. S. Hipkins, R. Myers and B. Burch will attend.
7. A list of suggestions for legislative topics was emailed by H. Hutchinson to D. Remsburg for the Frederick County Legislative Meeting.
  - I. D. Flickinger would like to see a change in milk pickup from 48hrs to 72hrs. S. Hipkins agreed to look into this.
8. H. Hutchinson read a request from the Catoctin FFA Land Judging Team for support to their trip to Oklahoma City for Competition.
  - I. D. Flickinger made motion to give Catoctin FFA Land Judging Team \$1000 towards their trip from District funds, seconded by R. Myers. All in agreement.
9. H. Hutchinson read a request for funds from the Maryland Ag Education Foundation (MAEF).
  - I. D. Flickinger made motion to give MAEF \$100 from District funds, seconded by R. Black.
10. R. Myers reported that he and B. Burch met on December 5<sup>th</sup> to discuss the policy for meeting reimbursement. Due to B. Burch absence, the policy will be discussed at the January meeting.
11. H. Hutchinson reported that there will be two new hires coming into the office- Kaitlynn Fuss, the current Frederick County Nutrient Management Plan Writer, and Peter Hatchett.
12. H. Hutchinson reported that she needs to get an engineering position description written for Roger.

**Committee Reports:**

- **Awards:** No Report
- **Legislative:** No Report.
- **Ag. Complex:** No Report.
- **RC&D:** No Report.

**Communications:**

1. B. Cammauf reported that the deadline to apply for all programs is January 20, 2023.
  - I. The budget for all programs was increased by one million dollars.
2. B. Cammauf reported that NRCS is moving forward with the office move. Currently the building is getting estimates. A timeline for getting the work done is currently looking like summer/fall 2023 with a potential move in the fall.

**Conservation Plans:** R. Black moved to accept the Conservation Plans that were handed out by B. Cammauf, seconded by Diane Flickinger. All in agreement.

**Cooperating Agencies (MDA, Extension):** H. Hutchinson provided a letter to the Board of upcoming events from Mark Townsend, Frederick County Agriculture Agent Associate.

**Urban Report:** No Report.



**Next Meeting:** Tuesday, January 24, 2023 at 10 AM at the Soil Conservation District Office.

\* If the snow emergency plan is in effect the meeting is canceled.

**Adjournment:** R. Black moved to adjourn the meeting at 1:19PM, seconded by R. Myers. All in agreement.

Minutes recorded by Kendra McAfee