

APPROVED

Catoctin Board Meeting
Tuesday, September 20, 2022- 9:00 AM
Burkittsville Ruritan, 500 East Main Street, Burkittsville

In attendance: Supervisors: J. Falkenstein, J. Orlowski, E. Arnold, B. Sowers, Associates: R. Grossnickle, W. Shafer, District Manager H. Hutchinson, Assistant District S. Leatherman, Urban Technician D. Stonesifer

Minutes approved by motion: J. Falkenstein, second by J. Orlowski. All in agreement.

Treasurer's Report approved by motion: J. Falkenstein, second by E. Arnold as filed. All in agreement.

Financial Report Statements approved by motion: J. Falkenstein, seconded by J. Orlowski as presented. All in agreement.

Expenses for the month approved by motion: J. Falkenstein, second by J. Orlowski. All in agreement. Check# 9034 thru 9054, Joint Urban Check # 2070 thru 2072, Ag. Complex Checks- None.

Old Business:

1. H. Hutchinson gave the board merger update, she talked to Tom Filbert (MDA Attorney) at MASCD. He thought the SCD's could develop the petition to merge and submit to the SSCC when ready. He was going to check on that and will review petition for us if we submit draft.
2. H. Hutchinson reported on the MASCD Annual meeting held the last week of August. The format was different since NACD was included this year. Vendor booths were a nice addition, some of the technical meetings were interesting. Some presenters were not able to attend. There was a resolution to hold the area meeting before the summer meeting.
3. H. Hutchinson presented the Workers Comp policy to the board. B. Sowers suggested listing board members as office staff rather than engineers to reduce the premium. H. Hutchinson will contact insurance company to have it changed before signatures.
4. H. Hutchinson reported on the Soil Smart Farm Tour. There was representation from a number of political candidates. There were many positive comments from participants during the tour. Many participants had no background in agriculture and were not familiar with steps farmers are taking to manage nutrients and protect the environment. It was great outreach and they now know who they can reach out to with questions if they are faced with policy decisions.

Current Business:

1. H. Hutchinson introduced David Stonesifer as the new Urban Technician. David started September 6th. He has been training on plan review, learning County computer plan reviews and going on site inspections with Steve.
2. H. Hutchinson reported on the Soil Conservation Coordinator Position. It closes September 20th. The County will provide the list of applicants and she will develop interview questions and schedule interviews with the qualified applicants. H. Hutchinson said she would like B. Cammauf to be on the interview panel and is looking for a board member. B. Sowers volunteered to participate on the interview panel.
3. H. Hutchinson reported the Fair display is set up. Friday and Saturday were quiet but school kids will be coming in from 9am to 1pm though the week. More coverage is needed for the evening hours. The schedule was sent around to sign up to volunteer, H. Hutchinson suggested giving a meal stipend of \$20.00 (based on food vendor pricing) to those who worked the booth. Motion was made by J.

Falkenstein and second by J. Orlowski to give a \$20.00 stipend to those who worked the booth. All in agreement.

4. H. Hutchinson stated that staff suggested giving the Cooperator of the year award to Chris Derr family. There was a motion made by J. Falkenstein and second by J. Orlowski to award the Chris Derr Family. All in agreement.
5. H. Hutchinson reported staff would like to host another Soil Health workshop similar to Cover Crop 2.0. Staff is looking at dates in February. The location will be the Null building at the Frederick Fair. The cost to use the building is \$1,000 with \$500 held in escrow which is refunded if there are no damages to the building. The guest speaker would be Jim Hoorman. His fee is \$500.00 per day plus expenses. Motion was made by J. Orlowski and second by E. Arnold to host Soil Health Workshop with Jim Hoorman as guess speaker. All in agreement.
6. H. Hutchinson reported the State Soil Committee meeting was held on September 15th. Dan Rider for DNR spoke of the positive results from the MOU between DNR, MDE, and SSCC which allows DNR access to inspect forest harvest sites. Jennifer Smith from MDE spoke about small ponds. MDE is providing oversight for urban ponds and NRCS will retain oversight for farm ponds as long as they are part of a soil conservation and water quality plan. More training will be provided in November or December to educate about the new rules.
7. H. Hutchinson reported the animal waste technology grant fund is accepting application. A letter of intent will be due by October 21st and full application, if invited, will be due December 30th.
8. H. Hutchinson presented a request from the Maryland Farm and Harvest has requested donation in support of the program. The suggested contribution is \$625.00. Motion was made by J. Falkenstein and second by E. Arnold to donate \$625.00 to the Maryland Farm and Harvest Program. All in agreement.
9. H. Hutchinson presented the MASCD dues in the amount of \$2,700.00 plus \$50.00 for the teacher award contribution. Motion was made by J. Falkenstein and second by E. Arnold to pay the full amount \$2750.00 for MASCD dues. All in agreement.
10. Both boards had requested a joint meeting with board and staff at the end of September. Scheduling has become difficult with the number of demands on everyone's time. H. Hutchinson will schedule two joint meetings for next year in April and September.
11. No update on weekly staff meeting
12. Policy on meeting reimbursement is being drafted by Barry Burch and Bobby Myers from the Frederick Board. No Updates.
13. H. Hutchinson gave update on the Ag Exemption requests from Oliver Rolkey and George Stauffer. The Rolkey request exceeds an acre of disturbance and requires an engineered erosion and sediment control plan as part of the application for a NPDES permit from MDE. Mr. Rolkey was advised of this. We will revisit if a plan is submitted to the district. G. Stauffer has submitted a sediment and erosion control plan for review at the district. The plan cannot be approved until we receive notification from the county that they are allowing him to remove the area from the existing forest easement. A decision on the exemption from a grading permit is tabled.
14. H. Hutchinson presented a request from Maryland FFA Foundation for a donation. Motion was made by J. Falkenstein and second by J. Orlowski to donate \$250.00 to Maryland FFA Foundation. All in agreement.
15. H. Hutchinson reported that Economic Development is conducting information sessions on the Food Processing Facility Feasibility Study in Building 13 at the fair on Tuesday and Wednesday from 11:00 am to 12:00 pm

16. J. Falkenstein reported that he and Renee attended the Howard SCD annual dinner. It was very nice. He mentioned that they have an equine planner and asked if that was an option for Catocin/Frederick. H. Hutchinson reported that she has discussed this with Byron Petrauskas and it may be a possibility as MDA fills positions.

Communications:

1. Harford Banquet to be held October 8th from 5- 9pm. Cost is \$25.00
2. Ann Arundel 75th Anniversary Banquet to be held October 20th. Happy Hour starts at 6pm, dinner at 7pm. Cost is \$50.00.

Brent Cammauf: No Report

Conservation Plans: No Plans to accept

Committee Reports:

- o **Information Education:** No Report
- o **Awards:** Discussed in Item 4 of Current Business
- o **Legislative:** No Report
- o **Ag. Complex:** No Report
- o **Cooperating Agencies:** M. Townsend provided a written report from Extension

Next Meeting: Tuesday, October 18, 2022 at 9:00 AM at the Burkittsville Ruritan

Adjournment: Motion made by J. Falkenstein and second by J. Orłowski to adjourn. All in agreement.

Minutes recorded by Steve Leatherman and David Stonesifer



Closed Session: Held September 20, 2022 following the regular monthly meeting at the Burkittsville Ruritan. Attended by J. Falkenstein, J. Orłowski, E. Arnold and H. Hutchinson to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees or official over whom this public body has jurisdiction and to protect the privacy or reputation of individuals concerning a matter not related to public business.