

**Catoctin Board Meeting  
April 27, 2002**

**APPROVED**

**In attendance:** Supervisors Falkenstein, Holter, Orłowski, Arnold, Sowers, Associates Grossnickle, Shafer, Brennan, DM Hutchinson, ADM Leatherman, DC Cammauf, Staff- Garst, Econ. Dev. Tucker, Stevens.  
From the Frederick Board: Supervisors- Flickinger, Black, Burch, Myers, Hipkins, Associates- Ripley, Sweeney.

**Minutes approved by motion:** Falkenstein/Holter. All in agreement.

**Treasurer 's report approved by motion:** Holter/Arnold. All in agreement.

**Joint Urban Checking Money Market, Ag complex accounts approved by Motion:** Falkenstein/Orłowski  
All in agreement.

**Expenses for the month approved by Motion:** Arnold/Holter. All in agreement.

Checks - #8925 thru #8950, Joint urban Checks #2054 and #2057, Ag. Complex Checks – None.

**OLD BUSINESS:**

1. Hutchinson presented the NRCS MOA to the Board for signature after making the change that was approved at the March Board Meeting. There was a Motion: Holter/Arnold to sign the MOA. All in agreement.
2. Hutchinson reported she reserved the Jefferson Ruritan for the Annual Cooperators Banquet to be held on November 17, 2022. The cost to rent the facility is \$200 and the District can use their own caterer. The cost for the caterer is \$17.00 dollars a plate. There was a Motion: Holter/Arnold to subsidize \$2.00 dollars on the cost of each plate. All in agreement.
3. Hutchinson reported the candidate interviewed for the Administrative Specialist position turned it down. The Board suggested maybe a Highschool or College student might be looking for part time work. Burch said he would get the word out.
4. Hutchinson reported it will cost \$380.00 dollars a year to have the contractual Engineer and book keeper covered under workman's comp through Chesapeake Insurance. There was a Motion: Orłowski/Falkenstein to approve the \$380.00-dollar cost. All in agreement.
5. Hutchinson reported that Bryan Harris, Nutrient Management, met with the MDA Attorney General and Human Resources regarding developing an agreement with the District to support their internship program. It was determined that MDA is not comfortable with the current arrangement and will pursue another option. The current intern will be paid through the District until the end of May.
6. Hutchinson asked the Board what they want to do about the mileage rate for staff. There was a Motion: Holter/Arnold for Falkenstein to serve on a committee with a Frederick Board Member to purchase a vehicle with a budget of \$60,000.00 dollars. They should receive staff input as to the type of vehicle by Friday, April 29. All in agreement.
7. Hutchinson brought up the Associate Appointment that was tabled from the last few months. Brennan was asked if he wanted to continue to serve, he said he would. There was a Motion: Arnold/Orłowski to appoint Brennan to the Board as an Associate Supervisor. All in agreement.

**CURRENT BUSINESS:**

1. Hutchinson presented a request from Farm Bureau for a donation to Farm Safety Camp. There was a Motion: Orłowski/Holter to approve \$200.00 dollars towards Farm Safety Camp. All in agreement.
2. Hutchinson reported small pond approval was granted to Brunswick Crossing Pond 3C, Pond no. 5 after it was reviewed by the engineer.
3. Hutchinson asked the Board what they would like to donate to the Summer MASCD Auction? There was some discussion and Sowers asked Bobby Black to check on the price of Ralph Adkins pictures. The boards will discuss further next month.

#1

4. Hutchinson reported MASCD is asking for sponsorship for the summer meeting. There was a Motion: Falkenstein/Arnold to sponsor MASCD at \$500.00 dollars. All in agreement.
5. Hutchinson presented the \$200.00 RC&D dues to the Board. There was a Motion: Orlowski/ Arnold to pay the \$200.00 dues. All in agreement.
6. Hutchinson reported on WIP progress.
7. Hutchinson reported on what was discussed at the April SSCC Meeting. Minutes were sent out with agenda.
8. Hutchinson reported on the steps that would need to be taken for Boards to dissolve and become one Board, there was some discussion but no action taken at this time.
9. Hutchinson reported there is a candidate forum on May 4, 2022 at the Frederick Fairgrounds. The event is being hosted by Frederick County Farm Bureau, FCFB Women's Leadership Committee and FCFB Young Farmers Committee.
10. Hutchinson reported MASCD wants the Area Meetings held before the MASCD Summer Meeting, the dates to choose from are 7/7/22 or 7/14/22 at 10:00am.
11. Hutchinson reported she received an inquiry from the county regarding an upcoming soils tour. Sowers, Sweeney and Hipkins confirmed that Farm Bureau is planning a tour to be held in September.
12. Hutchinson reported she was contacted about putting a display at the Frederick Fair. The display would not need to be manned all of the time, but it would be nice to have someone there during high traffic times. The Boards suggested doing a display of the 2021 Cooperator Award Winners and to see about using their poster.
13. Hutchinson presented a request from South Mountain Creamery for an Ag Exemption for grading activity associated with the construction of a new barn. Sowers excused himself from the meeting and Falkenstein took over the meeting. There was a Motion: Orlowski/Arnold to approve the Ag. Exemption. All in agreement.

**COMMUNICATIONS:** Nothing to Report.

**CAMMAUF:** distribute written report- See copy attached. Cammauf presented his report.

**COMMITTEE REPORTS: Info/Ed:** No Report

**RC&D:** June 15 is the next meeting.

**Info/Education:** Burch reported on the County Envirothon, 12 teams from 7 schools competed. Brunswick High School- 1st place. They will represent the County in State competition on June 22,2022. Second place went to one of the teams from Urbana High School and third place went to Tuscarora High School. Hutchinson reported she ordered Highlighters for the Goodie Bags for the State Envirothon since she could not get the hand sanitizer in time.

**Awards:** See Old Business #2, Awards Banquet Location.

**Legislative:** No Report.

**Ag. Complex:** No Report.

**Conservation Plans: Accepted by Motion:** Falkenstein/Orlowski to accept the plans – All in agreement.

**Cooperating agencies:** Extension-Hutchinson handed out K. Nichols report.

**NEXT MONTHLY MEETING:** Date: Tuesday – May 17<sup>th</sup> @ 9:00 am- Burkittsville MD.

Adjournment – Falkenstein

Minutes recorded by: Steve Leatherman

