

## Frederick Board Meeting

April 27, 2022

**In attendance:** Supervisors - D. Flickinger, B. Black, B. Burch, R. Myers, S. Hipkins, Associates - B. Ripley, B. Sweeney, District Manager - H. Hutchinson, Assistant District Manager - S. Leatherman, NRCS - B. Cammauf, Staff-Garst, Econ. Dev.- B. Tucker, K. Stevens.

From the Catoctin Board: Supervisors Falkenstein, Holter, Orłowski, Arnold, Sowers, Associates Grossnickle, Shafer, Brennan.

**Minutes approved by motion:** Flickinger/Myers – to approve with the amendment to Old Business #7, The Board suggested to replace “pursue” with “investigate” getting a vehicle. All in agreement.

**Treasurer’s report approved by motion:** Burch/Black as filed - All in agreement.

**Joint Urban Checking, Money Market, Ag. Complex Accounts approved by motion:** Black/Myers- All in agreement.

**Expenses for the month approved by motion:** Burch/Myers - All in agreement.

Checks #4010 thru #4033, Joint Urban Checks #2054 and #2057, Ag. Complex Checks none.

### OLD BUSINESS:

1. Hutchinson reported she reserved the Jefferson Ruritan for the Annual Cooperators Banquet to be held on November 17, 2022. The cost for the caterer is \$17.00 dollars a plate. There was a Motion: Myers/Burch to subsidize \$2.00 dollars of the cost of each meal. All in agreement.
2. Hutchinson reported there were two applications received for the Scholarship, they are Abigail Beckman and Alana Baye. After some discussion, there was a Motion: Burch/Flickinger to award \$1000.00 dollars to each person. All in agreement.
3. Hutchinson reported Myers and Burch has completed the Open Meeting Act Training.
4. Hutchinson reported the candidate interviewed for the Administrative Specialist position turned it down. The Board suggested maybe a Highschool or College student might be looking for part time work. Burch said he would get the word out to the schools.
5. Hutchinson reported it will cost \$380.00 dollars a year to have the contractual Engineer and book keeper covered under workman’s comp through Chesapeake Insurance. There was a Motion: Burch/Black to approve the \$380.00-dollar cost. All in agreement.
6. Hutchinson reported that Bryan Harris, Nutrient Management, met with the MDA Attorney General and Human Resources regarding developing an agreement with the District to support their internship program. It was determined that MDA is not comfortable with the current arrangement and will pursue another option. The current intern will be paid through the District until the end of May.
7. Hutchinson asked the Boards what they want to do about the mileage rate for staff. There was a Motion: Myers/Black for Burch to serve on a Committee with a Catoctin Board Member to purchase a vehicle with a budget of \$60,000.00 dollars. They should receive staff input as to the type of vehicle by Friday, April 29. All in agreement.

### CURRENT BUSINESS:

1. Hutchinson reported there were two small pond approvals issued after they were reviewed by the engineer. Woodvale North and East Church Residences pond No 1.
2. Hutchinson presented the NRCS Usage Annual Agreement after discussion. There was a Motion: Myers/Black giving approval for Hutchinson to sign the agreement. All in agreement.
3. Hutchinson asked the Board what they would like to donate to the Summer MASCD Auction? Myers suggested doing the assorted basket of items from Catoctin Mountain Orchard as in the past, everyone seemed to be in agreement.

4. Hutchinson reported MASCD is asking for sponsorship for the summer meeting. There was a Motion: Burch/Myers to sponsor MASCD at \$500.00 dollars. All in agreement.
5. Hutchinson presented the \$200.00 RC&D dues to the Board. There was a Motion: Burch/Flickinger to pay \$200.00 to RC&D dues. All in agreement.
6. Hutchinson reported on WIP Progress.
7. Hutchinson reported on what was discussed at the April SSCC Meeting. The minutes were sent with the agenda.
8. Hutchinson reported on the steps that would need to be taken for the Boards to dissolve and become one Board, there was some discussion but no action taken at this time.
9. Hutchinson reported there is a candidate forum on May 4, 2022 at the Frederick Fairgrounds. The event is being hosted by Frederick County Farm Bureau, FCFB Women's Leadership Committee and FCFB Young Farmers Committee.
10. Hutchinson reported MASCD wants the Area Meetings held before the MASCD Summer Meeting. The dates to choose are 7/7/22 or 7/14/22 at 10:00am.
11. Hutchinson reported she received an inquiry from the county regarding an upcoming soils tour. Sowers, Sweeney and Hipkins confirmed that Farm Bureau is planning a tour to be held in September.
12. Hutchinson reported she was contacted about putting a display at the Frederick Fair. The display would not need to be manned all of the time, but it would be nice to have someone there during high traffic times. The Boards suggested doing a display of the 2021 Cooperator Award Winners and to see about using their poster.

**COMMUNICATIONS:** Nothing to Report.

**CAMMAUF:** distribute written report- See copy attached. Cammauf presented his report.

**COMMIITTEE REPORTS: Info/Ed:**

Myers thanked Hutchinson for her work on the Scholarship.

Burch reported on the County Envirothon, there was 12 teams from 7 schools.

Brunswick High School- 1st place. They will represent the County in State competition on June 22,2022. Second place went to one of the teams from Urbana High School and third place went to Tuscarora High School.

Hutchinson reported she ordered Highlighters for the Goodie Bags for the State Envirothon since she could not get the hand sanitizer in time.

**RC&D:** June 15 is the next meeting.

**Awards:** See Old Business #1, Awards Banquet Location.

**Legislative:** No Report

**Ag. Complex:** No Report.

**Conservation Plans:** Accept by Motion: Burch/Myers to accept plans. All in agreement.

**Cooperating Agencies:**

Extension: Hutchinson handed out K. Nichols Report.

**NEXT MONTHLY MEETING:** Wednesday- May 25th @ 1:30 @ Thurmont Grange Hall.

**Adjournment:** Burch/Myers

Minutes recorded by: Steve Leatherman

