

**Catoctin Board Meeting
January 19, 2022**

APPROVED

In attendance: Supervisors - Falkenstein, Holter, Orlowski, Arnold, Sowers, Associates - Grossnickle, Shafer, DM Hutchinson, ADM Leatherman.

Minutes approved by motion: Holter/Orlowski. All in agreement.

Treasurer 's report approved by motion: Falkenstein/Holter. All in agreement.

Joint Urban Checking Money Market, Ag complex accounts approved by Motion: Falkenstein/Orlowski.
All in agreement.

Expenses for the month approved by Motion: Falkenstein/Holter. All in agreement.
Checks - #8860 thru #8880, Joint urban Checks #2047 and #2048, Ag. Complex Checks – None.

OLD BUSINESS:

1. Hutchinson gave the small pond update approval, she is working on the MOU but there is still unanswered questions MDE does not have the answers at this time. She reached out to Jennifer Smith at MDE for guidance. MDE is holding a meeting on January 21, 2022 to review the process with the SCDs. Hutchinson will attend the meeting.
2. Hutchinson reported the "Taste of Maryland" date has been changed to March 3rd.
3. Hutchinson reported Falkenstein has received a copy of the plat and deed from State Highway Administration, he reported the State Highway portion has not been surveyed off. Falkenstein is going to follow up to see if corners are pinned. The Board discussed if they need a survey done, but decided to wait and see if the County is interested in the property.
4. Hutchinson reminded the Board of Sexual Harassment Training coming up on March 3rd.

CURRENT BUSINESS:

1. Hutchinson reported on what will be discussed at the January 20th State Soil Conservation Committee Meeting.
2. Hutchinson presented Associate approval nomination for 2022. There was a **Motion:** Falkenstein/Holter to approve Shafer and Grossnickle as Associate Supervisors for 2022, they decided to table Brennan's approval until the February Meeting when he could be present and to check his attendance. All in agreement.
3. Hutchinson reported the Winter MASCD Meeting is going to be held Virtual, Hutchinson does not have a link at this time. The Meeting date is February 10th.
4. Hutchinson reported as far as she knows the County Legislative Day is still on for February 12th @ 9:00am.
5. Hutchinson presented the mileage rate to the Board, after some discussion there was a **Motion:** Falkenstein/Orlowski to change the Board member mileage rate to the federal rate. All in agreement. There was another **Motion:** Falkenstein/Orlowski to raise Supervisor per diem to \$200.00 dollars and Associates peridium to \$100.00 dollars, starting with the January Meeting.

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All in agreement. The mileage rate for Urban Technicians has been tabled until February, Holter is to get more information.

6. Hutchinson reported there is Legislation proposed (HB 387 and cross-filed with SB268) to take pesticide regulation away from MDA and put it under MDE.
7. Sowers asked about having private engineers doing design work as long as it is done by NRCS specs and if the Cooperator would be willing to pay half of the design cost to help get BMP's on the ground sooner. There was some discussion about who would do inspections during construction. Hutchinson is to check with Cammauf and W. Johnson about inspections.
8. Hutchinson reported a second Bank deposit check bounced. The District is charged a \$15 fee by the bank when this happens. The District has no policy on returned checks. There was a **Motion: Falkenstein/Holter to charge a \$45.00 fee on all returned checks. The District should purchase a stamp with this notice, stamp current transmittal sheets, and update the transmittal sheets to include this information at next printing.** All in agreement.

COMMUNICATIONS: Nothing to Report.

CAMMAUF: distribute written report- No Report.

COMMITTEE REPORTS: Info/Ed: No Report

Awards: No Report

Legislative: See current Business #6

Ag. Complex: See old Business #3

Conservation Plans: Accepted by Motion: There was a **Motion: Falkenstein/Holter to accept plans.** All in agreement.

Cooperating agencies: Hutchinson presented Extension Service Report sent by K. Nichols.

NEXT MONTHLY MEETING: Date: Tuesday -February 15th @ 9:00 Burkittsville .

Adjournment – Holter

Minutes recorded by: Steve Leatherman

