

**Catoctin Board Meeting
October 19, 2021
9:00 am**

APPROVED

Attending: Supervisors: Falkenstein, Holter, Arnold, Grossnickle, Sowers, Associates Orlowski, W. Shafer, DM-Hutchinson, ADM- Leatherman.

Minutes approved by Motion: Holter/Falkenstein- All in agreement.

Treasurer's report approved by Motion: Grossnickle/Holter- All in agreement

Joint urban checking, money market, Ag complex, approved by Motion: Falkenstein/Grossnickle- All in agreement.

Expenses for the month approved by Motion: Grossnickle/Holter. All in agreement.

Checks #8786 thru #8804, Joint Urban Checks #2035 thru #2040, Ag Complex Checks none.-All in agreement.

OLD BUSINESS:

1. Hutchinson gave the Park and Ride update, T. Salisbury was not able to access the SHA plat online, he said the Boards would need to hire an Attorney to get a confirmatory Deed. The Board decided to first try to meet a State Highway Representative on site to see if the corners have pins. Hutchinson also reported at this time she has not received an email or letter stating any changes on repayment on the grant. Hutchinson reported that she, Grossnickle and Falkenstein met with Katie Stevens regarding the potential of selling Ag. ground to the County. Stevens said she is starting to do a feasibility study on the first phase of the project which she has a year to complete. Hutchinson said at the same time she received a phone call from Johnathon Purtz with Victory Baptist Church inquiring about the purchase of the Ag. ground.
2. Hutchinson reported about all shirt sizes has been received and she will be putting the order in soon.
3. Hutchinson reported the Districts had a tele-conference with MDE on small pond approval, there is still a lot of unanswered questions. The Board decided to take no action at this time.
4. Hutchinson reported the Banquet invitations are about to be sent out, Frederick suggested having a hand out and is Catoctin interested in participating, the Board said they are. There was a Motion: Falkenstein/Holter to pay half of the cost for the handouts. All in agreement.

CURRENT BUSINESS:

1. Hutchinson went over Jim George's Financial review with the Board. There was a Motion: Holter/Falkenstein to accept the report as presented. All in agreement.
2. Hutchinson reported that the Staff were unsettled by MDA Planner- Jamie Snider death, a grief counseling session was provided by NRCS on September 29th. Hutchinson reported that the family was asking for donations to a scholarship fund in honor of Jamie. There was a Motion: Grossnickle/Holter to approve a \$500-dollar donation to Allegheny Ag. Expo Scholarship Fund. All in agreement.
3. Hutchinson presented the idea of having a training/team building activity at Jumbos Pumpkin Patch, the first Tuesday or Wednesday in November. She suggested having a short meeting possibly a catered lunch

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and fun activity. She suggested it be for Board Members and Staff since there are new people. There was a Motion: Falkenstein/Arnold to approve the team building activity and half of the cost for catering. All in agreement.

4. Hutchinson presented the Maryland Envirothon dues to the Board and the friendly challenge issued by the Frederick Board for a matching donation. There was a Motion: Falkenstein/Arnold to accept Fredericks challenge and pay \$750 dollars. All in agreement.
5. Hutchinson presented the Annual NASCD dues to the Board, there was a Motion: Holter/Falkenstein to pay the full amount of \$775 dollars. All in agreement.
6. Hutchinson presented the Board vacancy, there was a Motion: Falkenstein/Grossnickle to recommend John Orłowski to fill the Supervisor at large position that Grossnickle is leaving. All in agreement. There was a second Motion: Falkenstein/Holter to have Brandy Lewis, Wesley Shafer and Rene Grossnickle serve as Associate Supervisors. All in agreement.
7. Hutchinson reported that BB&T will issue a credit card to the district without requiring a personal guarantor.

Communications:

1. Hutchinson reported Cammauf will be back on Monday.
2. Hutchinson reported there is a virtual Ag. Law Education Conference coming up on November 17th, areas of focus will be carbon banking, strengthening local food systems through law and policy, legislative strategies for reaching the Chesapeake Bay clean up, goals for Ag. and using legal education to increase equitable participation in NRCS programs.
3. Hutchinson reported Craig Hartsock is retiring as Maryland Envirothon Coordinator.

Cammauf: No Report.

Committee Report: Info/Ed- No Report.

Awards: Hutchinson reported she has contacted Damazo as to what name they want on their sign. Staff is taking pictures and will make presentation.

Legislative: No Report

Ag. Complex: See Old Business.

Conservation Plans accepted by Motion: No plans to except.

Cooperating agencies: None present.

**NEXT MONTHLY MEETING: Date: Tuesday-November 16th @ 9:00 am
At Burkittsville Ruritan.**

Motion to Adjourn: Grossnickle/Holter

Minutes taken by Steve Leatherman

Steve Leatherman