

Catoctin Board Meeting
September 14, 2021
9:00 am

APPROVED

Attending: Supervisors: Falkenstein, Arnold, Grossnickle, Sowers, Associates Orłowski, DM-Hutchinson, ADM- Leatherman, Extension J. Hurry, Wesley Shafer.

Minutes approved by Motion: Grossnickle/Falkenstein- Motion: Falkenstein/ Grossnickle to approve August 19th Meeting at Tresa Summers Farm. All in agreement.

Treasurer's report approved by Motion: Grossnickle/Falkenstein- All in agreement

Joint urban checking, money market, Ag complex, approved by Motion: Grossnickle/ Arnold - All in agreement.

Expenses for the month approved by Motion: Grossnickle/Falkenstein. All in agreement.
Checks #8765 thru #8785, Joint Urban Checks# 2034, Ag. Complex Checks - None. All in agreement.

OLD BUSINESS:

1. Hutchinson gave the Park and Ride update, nothing new to report at this time. Need to keep the radar on SHA until confirmatory deed is received.
2. Hutchinson asked the Board if all members get a polo shirt and a twill shirt, they said they do. Hutchinson sent a shirt size form around, the Board told her to choose the color of the Polo shirt.
3. Hutchinson reported the Remington Calendar order has been sent and paid for.
4. Hutchinson presented Brian Hormans request for a small pond approval letter, after some discussion the Board directed Hutchinson to call Horman have him get an Engineered plan and submit it to Soil Conservation for E&S review, then have the Districts contractual engineer look and approve it. Once that completed Hutchinson will draft a small pond approval letter for the Board for approval. Hutchinson should draft a letter to Horman explaining that procedures may change after December 31, 2021 due to change in guidance from Maryland Department of the Environment.
5. Hutchinson reported the email had been hacked, she had Computer Enhancement install a new filter and router. Comcast re-placed the modem which has increased the speed. She had Verizon change our plan. The Office was paying \$88.00 dollars a month for a bundle with unlimited calling for fax and DSL. We do not need DSL. There is an early termination fee of \$75.01 dollars. The new bill should be half of what was previously being charged.

CURRENT BUSINESS:

1. Hutchinson checked on a debit card with Middletown Valley Bank, the daily withdraw amount is \$500.00 dollars at the ATM and \$3500 dollars point of sale for business these amounts can be raised or lowered. They do not give credit cards. Hutchinson is going to check with BB&T Bank about a credit card. Credit cards are offered through a third party vendor.
2. Hutchinson reported the Staff came up with 2 names for Cooperator of the Year Award. Brad Damazo

(Fertile Plains) and Scott Coblenz (Deer Spring Dairy) after some discussion, there was a Motion: Grossnickle/Arnold to approve Brad Damazo for the Award. All in agreement.

3. Hutchinson reported MAC's implementation of 100% cost share effective August 2, 2021 for certain BMP's, she went into detail on what practices is included.

4. Hutchinson reported MAC's approved the resolution on the 30% flat rates increase due to Covid, it is in effect until June 30, 2022. SCD had the option to increase individual flat rate, or adapt the 30% across the board. There was a Motion: Falkenstein/Grossnickle to approve the 30% flat rates increase. Across the board. All in agreement.

5. Sowers and Hutchinson reported on the Climate Control Tour.

6. Hutchinson presented a memorandum agreement between NRCS and the Districts, the Board asked to table it until the October Board Meeting.

7. Falkenstein brought up the idea of a succession plan and possibly hiring an additional employee to facilitate office work flow in a more technical capacity, after some discussion the Board asked Hutchinson to start the ground work.

Communications: Hutchinson presented a request from the Maryland FFA Foundation for a donation. There was a Motion: Grossnickle/Falkenstein to donate \$1000 dollars. All in agreement.

Cammauf: No Report.

Committee Report: Info/Ed- No Report.

Awards: See Old Business

Legislative: No Report

Ag. Complex: The Ag. complex Committee is to meet with Katie Stevens from the County to explore the possibility of the Ag. Complex ground being used as an Ag. processing facility for Ag products.

Conservation Plans accepted by Motion: No plans to except.

Cooperating agencies: Extension- J. Hurry is having a news article explaining the benefits of Agriculture.

**NEXT MONTHLY MEETING: Date: Tuesday - October 19, 2021
@ 9:00am**

Motion to Adjourn: Falkenstein/Grossnickle

Minutes taken by Steve Leatherman

