

**Catoctin Board Meeting**  
**August 18 2021**  
**9:00 am**

Attending: Supervisors Holter, Falkenstein, Arnold, Grossnickle, Sowers, Associates Orłowski, Brennan, DM-Hutchinson, ADM- Leatherman, DC Cammauf. Extension J. Hurry, Thersa Summers.

Minutes approved by Motion: Grossnickle/Falkenstein- All in agreement.

Treasurer's report approved by Motion: Grossnickle/Holter- All in agreement

Joint urban checking, money market, Ag complex, approved by Motion: Grossnickle/Holter- All in agreement.

Expenses for the month approved by Motion: Grossnickle/Falkenstein. All in agreement.  
Checks #8741 thru #8764, Joint Urban Checks# 2032 thru 2033, Ag. Complex Checks – None.

**OLD BUSINESS:**

1. Hutchinson gave the Park and Ride update, she said Remsburg e-mailed Jack Howard at DGS restating the fact the Board still owns a portion of the property and inquiring whether that changes the status of repayment on the grant., there has not been a response at this time. Hutchinson said Remsburg inquired with Todd Salisbury about getting a Confirmatory Deed, Hutchinson is trying to reach out to Salisbury.
2. Hutchinson gave the Frac Tank update, the check has been received and deposited, she does not know if it has been picked up from Keith Wiles Farm.
3. Hutchinson reported the name tags are in and passed them out she also asked Board members to choose a color and size for shirts.
4. Hutchinson reported the MDA FY22 MOU has come back with approval.
5. Hutchinson gave the new Cover Crop update, there was 170 applications for a total of 49,852 acres and \$3465,353 dollars applied for.

**CURRENT BUSINESS:**

1. Theresa Summers came to the Board Meeting asking for an Ag. Exemption to receive soil at her Farm on Hollow Road. It is to be used to fill in low spots in what is now crop fields and will be turned into hay fields. She is asking for a stockpile area if they can get soil before the crops come off. There is one shown on the plan and they want to move it closer to where it is to be used to help with the cost of moving it a second time. There was a Motion: Falkenstein/Grossnickle to approve the stockpile as long as it follows the guidelines of an approved sediment and erosion control plan. All in agreement. There is an onsite meeting 8/19/21 to determine whether an Ag. exemption for fill is appropriate.
2. Hutchinson reported on the highlights of the MASCD Summer Meeting
3. Hutchinson brought up small pond approval, the Board asked to table until the September Board Meeting.
4. Hutchinson reported the financial review was good except for some issues with expense reports.

5. Hutchinson asked the Board about getting a subscription of google workspace, she explained what it is and the cost is \$6.00 dollars a month per email address. The Boards told her to get what is needed, it's the cost of business.

6. Hutchinson asked about getting a quote on a business router, net working service and mal ware, the Boards directed her to get another quote. There was a Motion: Grossnickle/ Falkenstein to get a second quote and go with the best one.

7. Heather asked about getting a debit card and after some discussion the Board asked her to contact Middletown Bank about a credit card.

8. Hutchinson asked the Board about purchasing Remmington Calendars.

There was a Motion: Arnold/Grossnickle to order 350 of the same calendars as last year. All in agreement.

9. Sowers reported the Climate Action Tour is to held on September 10<sup>th</sup> and Farm Bureau is asking for a \$250-dollar donation to help with the cost of the bus. There was a Motion: Falkenstein/Grossnickle to approve the \$250 dollars. All in agreement.

10. Hutchinson asked the Board about signature authority approval. There was a Motion: Grossnicikle/Falkenstein to approve signature authority up to \$1000 dollars. All in agreement.

11. Hutchinson presented Howard County SCD 75<sup>th</sup> Anniversary invitation and Falkestein and Grossnickle will attend to represent Catoctin SCD. It will be held on September 9<sup>th</sup> at 5:00 pm.

12 Hutchinson reported at large the seat on the Board held by R. Grossnickle expired back in July, Grossnickle said he is not going to do another term. Three names need to be sent to SSCC to fill the position. Applications will be sent in with the names John Orłowski, Brandy Lewis and Wesley Shafer. The Board will make recommendation.

Communications: Nothing to report.

Cammauf: distribute written report- Copy for file. No Report.

Committee Report: Info/Ed- No Report.

Awards:

Need to have Staff to provide the name of a Cooperator to present the Cooperator of the Year Award at the Cooperators Banquet.

Legislative: No Report

Ag. Complex: The Ag. complex Committee needs to contact Katie Stevens.

Conservation Plans accepted by Motion: No plans to except.

Cooperating agencies: J. Orłowski reported RC&D is looking for prospective projects.

**NEXT MONTHLY MEETING: Date: Tuesday -September 14<sup>th</sup> 9:00am @ John Orłowski residence- 509 East Mountain Road.**

Motion to Adjourn: Falkenstein/Grossnickle

Minutes taken by Steve Leatherman